

# 2024 Storm Assistance PTO Donation

Asterisk (\*) indicates the field is required.

\*Employee Name: \_\_\_\_\_

\*Employee ID #: \_\_\_\_\_

\*Daytime Phone: \_\_\_\_\_

## My PTO Gift:

Select one or more of the following options:

- a. Please deduct \_\_\_\_\_ hours from my PTO account and donate the net cash to Methodist Hospital Foundation.
- b. Please deduct \_\_\_\_\_ hours from my PTO account and donate the net cash to Jennie Edmundson Hospital Foundation.
- c. Please deduct \_\_\_\_\_ hours from my PTO account and donate the net cash to Fremont Health Foundation.

\*If you participate in the MHS 401(k) [pre-tax and/or Roth], your regular deduction(s) will be taken from your sellback. If you do not want your regular deduction(s) to be taken from this sellback, you must opt out by checking the statement below. If this statement is not selected, your regular 401(k) deduction(s) will be taken.

I do not wish to have a MHS 401(k) Retirement Plan deduction from this sellback (will apply to both pre-tax and Roth).

The deadline to submit PTO donations to HR is June 15. Please note the PTO hours will be sold back to you on your June 28, 2024 paycheck and reduced by the appropriate tax withholdings. The net proceeds will be donated to the Emergency Assistance Fund of the Foundation you select above.

## Signature required for completion:

I authorize NMHS to deduct the net value of my PTO sellback from my paycheck and donate these proceeds to the Foundation selected above.

\*Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please send completed and signed form to: Facility G – MHS Human Resources, 825 S. 169<sup>th</sup> Street, Omaha, NE 68118  
or email to: [Brittney.Bull-Leuck@nmhs.org](mailto:Brittney.Bull-Leuck@nmhs.org)